## <u>Minutes of Crosthwaite and Lyth Parish Council Meeting</u> <u>held in the Parish Rooms, Crosthwaite on Tuesday 01 October 2019 at 7.30pm</u>

#### MEMBERS PRESENT

Cllr Robert Sykes (Chairman) Cllr Bruce Worsley (Vice Chairman) (\*) Cllr Evelyn Brookes, Cllr Matthew Dobson (\*), Cllr Mary Harkness (\*), Cllr Tracy Johnson, Cllr Roger Smith

#### Invited :

Cllr Jim Bland	-	County Council Representative
Cllr John Holmes	-	District Council Representative

# 1. Apologies

None

#### 2. Declaration of interest Cllr Matthew Dobson, a personal interest in item 8b

## 3. Dispensations

None

### 4. Minutes of the previous meeting held on 03 September 2019

It was **proposed** that the minutes, which had been circulated prior to the meeting, are a true and accurate record of the meeting held on03 September 2019

The Council **RESOLVED** to accept the proposal and the minutes were signed by the Chairman

## • Action

Clerk - Minutes to be posted on Notice Boards, and the Community Web Site

## 5. Chairman's Announcements

The Chairman asked if any councillor wished to attend the Rural Strategy Road show. None wished to attend.

#### 6. Open Session

- Mr Paul Wood spoke regarding the Local Occupancy Clause on 05 St Mary's Green. He and Jenny Ward wish to purchase the property but have been rejected on the grounds that they do not meet the conditions of the clause. He is asking for the Parish Council to support his application and notify SLDC.
  - o It was **proposed** that the Clerk write to SLDC supporting the application of Mr Wood
  - The Council **RESOLVED** to accept the proposal.

## • Action

Clerk – to write to SLDC supporting Mr Wood and Ms Ward

- Mr Andrew Metcalfe spoke regarding overhanging trees at Camel Cross and Mill Lane. He said that he
  has vehicles that brush against the vegetation and it would be best that they are trimmed.
  - Cty Cllr Jim Bland said he would look into the matter
- Action

Cty Cllr Jim Bland – will see what needs doing

## 7. Reports

- County Councillor Jim Bland
   Grass verge cutting was behind schedule. He suggested that in the future it may be possible for Parish Councils to take over responsibility for grass cutting within their parish.
- District Councillor John Holmes
   A report had been circulated prior to the meeting and Cllr Holmes went through the report answering questions.
- c. PCSO Jayne Park

None

 Clerk – Martin French Normal administration duties. The Grant Application for the Neighbourhood Plan has been completed and sent. Result should be known in a few days.

#### 8. Planning

a. 7/2019/5570

Location :Sarah's Cottage, Durham Bridge Farm, Lyth LA8 8DBProposal :Proposed extension at rear of existing cottage and internal alterationsComments by :08 October 2019

It was **proposed** that the Council has no objection to this application.

The Council **RESOLVED** to accept the proposal.

b. 7/2019/5588

Location :Barn 1 & Barn 3, Broadoak Farm, Crosthwaite LA8 8JLProposal :Conversion of two barns into three dwellingsComments by : 18 October 2019

It was **proposed** that the Council has no objection to the application.

The Council **RESOLVED** to accept the proposal.

Action

Clerk – to notify LDNPA

#### 9. Finance

a. Bank balance at 26 September £ 5,997.55 Business account

£11,325.28 Business Premium Account

- b. Cash Book and Income and Expenditure to date The Clerk had circulated the Cash Book and Income & Expenditure spread sheets prior to the meeting and checked that all councillors were happy with them.
- c. Martin French (Wages) £ 132.80 (20 hours)
- d. HMR&C £ 33.00
- e. Chris Smith (Lengthsman Expenses) £ 105.81
- f. Chris Smith (Lengthsman 7 Hours) £ 112.00
- g. It is **proposed** that above payments are made, and receipts recorded

The Council **RESOLVED** to accept the proposal

#### • Action

Clerk – tp pay accounts and record accordingly

#### 10. To review the Financial Regulations as supplied by NALC

a. To make changes as necessary and to adopt these regulations

It was **proposed** that the Regulations, which had been circulated prior to the meeting, are accepted by the Parish Council.

The Council **RESOLVED** to accept the proposal.

#### Action

Clerk – to update the Community Web Site

#### 11. Steering Group for Neighbourhood Plan – Cllr Robert Sykes

- a. Update on grant application and other progress
  - No further work is being done as the Council is awaiting the outcome of the grant application.

#### 12. Notice of Review of Polling Districts and Places

The Clerk notified the Council that the notices had been posted on Notice Boards around the Parish. Each councillor can respond separately to the review. The Clerk was asked to forward the file again.

It was **proposed** that the Council responds to the Review saying that it would prefer the old Ward boundary and one SLDC Councillor per ward for Crosthwaite.

The Council **RESOLVED** to accept the proposal

• Action

Clerk – to circulate the form by e-mail Clerk – to respond to the review

#### 13. United Utilities water supply to Crosthwaite

The Clerk was asked to write, again, to United Utilities, asking fr further reassurance that work is going to be carried out to rectify the matter of poor supply.

• Action

Clerk - to write to United Utilities

#### 14. Jubilee Wood

a. To consider a maintenance plan

A cut back of wild raspberry canes is needed. Cllr Sykes said he would co-ordinate a cut with Douglas Blair and that this matter should be an item on the February agenda.

• Action

Clerk - to add item to February Agenda

b. It is **proposed** that the Council has a new sign for this area

The Council **RESOLVED** to accept the proposal and asked John Holmes if he would get a quote for a similar size and type face on slate.

Action

SLDC Cllr John Holmes – to arrange quote

#### 15. Hubbersty Head

No one has come forward with an offer to lease Hubbersty Head. The Clerk was asked to maintain the adverts for this and reaffirmed that the property is not for sale.

• Action

Clerk - to maintain advertising

#### 16. CALC Climate Change Event

a. To consider the email received regarding Climate Change Event and to respond No councillor wished to attend a Climate Change Event.

#### 17. BT Consultation

a. To consider the proposal by BT to remove the telephone box at Bowland Bridge The Clerk was asked to publish this in the Parish News and the Newsletter.

#### • Action

Clerk - to notify Parish Magazine and Newsletter

#### 18. Village Walkway

a. Update from Cllr Roger smith

Cllr Smith is currently working with the National Park Ranger to move this project forward. More information to follow.

#### 19. Lengthsman

a. Update on work done

A report on work done had been circulated to councillors. Cllr Worsley with liaise with Chris Smith on issues that have been highlighted which should be directed through the clerk.

b. Drains to be prioritised
 The Clerk was asked to retrieve plans from CC Highways Kendal Office.

#### • Action

Clerk – to visit Highways Office in County Hall, Kendal and ask for plans.

#### 20. Communications

Notification to :-Parish News Westmorland Gazette Newsletter It was noted that should parishioners wish to receive and e-mail Newsletter they should contact the Clerk.

#### • Action

Clerk to notify all of the above

#### 21. Date of Next Meeting

a. Parish Council Meeting Tuesday 05 November 2019 in Parish Rooms start 7:30pm

Cllr Robert Sykes (Chairman) Dated:- 05 November 2019

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