

CROSTHWAITE & LYTH PARISH COUNCIL
NEIGHBOURHOOD PLAN WORKING GROUP 16 JANUARY 2023

Report on Agenda Item 10 - Background

In preparing this Agenda, I had deliberately limited the scope of background to 2022, and that remains the case in the following detail, written for the purposes of tonight's meeting.

It is of course self-evident however that considerable work was done to develop a plan prior to 2022 and Louise Kirkup has confirmed:

- a) That elements of this work will be incorporated in the draft plan
- b) That all work undertaken will need to be listed in the Consultation Statement

Bearing that in mind therefore, this report remains a summary of developments over the last 6 months, simply to give context to the current situation. That summary is as follows:

From the Minutes of the Parish Council:

- May 2022 (Ordinary PC meeting): "The new Terms of Reference had been circulated to Councillors and were **Agreed**"
- June 2022: It was reported that: "A meeting with an independent consultant and a development session with ACT had been arranged by the Chair and Vice-Chair for attendance by the Councillors".
- September 2022: The Chairman reported that discussions had been ongoing over the summer including telephone, email and face to face conversations within the Parish Council and with external consultants. This had included a meeting with Lorraine Smyth, Chief Executive of ACT, who had recommended that the Parish Council must take a balanced view on whether a Neighbourhood Plan or a Community Led Plan would best suit the needs of the village. As part of this information gathering exercise, the Parish Council is now seeking a meeting with LDNPA planners. It was **Agreed** that a full report and recommendation would be made to the meeting on October 3rd.
- October 2022: The Clerk presented a Report to the PC which confirmed that the PC would continue with a Neighbourhood Plan and included a 10-point Action Plan. It was agreed that reports to the PC would be made public by posting on the PC website
- November 2022: Progress with the Action Plan was reported.
- December 2022: Progress with the Action Plan was reported as follows:
 1. Amendments to the Terms of Reference were agreed
 2. Maintain liaison with Kirkwells:
 - Louise Kirkup happy to re-engage with the Plan
 - LK Agreed to provide updated Consultants Fee Proposals for a bid for grant
 - LK agreed to attend a scoping meeting in early January
 3. Complete and submit a new application for grant funding: DONE: completed during December
 4. Appointments to the Neighbourhood Plan Working Group: 6 Parish Councillors plus the Chairman as an ex officio Member were confirmed as members of the Group. A call for volunteers was posted on the website and in the Parish Magazine
 5. Call for volunteers – as already reported
 6. Meetings with External Advisors: A report was presented to Councillors on their meeting with Dave McGowan (recently retired Head of Development Management at LDNPA and now acting as a freelance planning consultant). He had provided balanced

and pragmatic advice on how the Council should proceed and offered to assist with any future technical drafting requirements.

7. Reports to be included as part of the Minutes: adopted
8. Reports to be included as part of the Agenda: Adopted
9. Agreement for the NPWG to meet to take matters forward: Agreed to meet on 16 January 2023
10. The Clerk to provide administrative support: underway.

On 12 January 2023 a meeting was held with Louise Kirkup who has offered to prepare a draft plan to be presented at the next meeting of the Working Group in the week commencing 30 January.

Martin Curry
Clerk to Crosthwaite & Lyth Parish Council
16 January 2023