

CROSTHWAITE & LYTH PARISH COUNCIL
NEIGHBOURHOOD PLAN WORKING GROUP

DRAFT MINUTES OF A MEETING HELD ON 29 MARCH 2023 AT 7.30 p.m. IN THE PARISH ROOM, CROSTHWAITE

Present: Members of the Neighbourhood Plan Working Group (WG): Cllrs. M. Harkness, M. Dobson, E. Sharp, R. Sykes, H. Young

In attendance: L. Kirkup (Kirkwells Planning Consultants) M. R. Curry (Secretary) and 0 members of the public.

1. **Apologies:** Apologies had been received from Cllrs. A. Metcalfe and A. Dobson.
2. **Minutes:** The Minutes of the meeting held on 30 January were **Approved** and signed by the Chairman as a correct record.
3. **Declarations of Interest and Requests for Dispensation:** None had been notified.
4. **Chair's Announcements:** Cllr. Sharp was standing-in for Cllr. Metcalfe (unable to attend). He thanked all those present or otherwise who had contributed to V3 of the Plan and asked Louise Kirkup to take the Working Group through this latest version.
5. **To Receive and Consider the Draft Neighbourhood Development Plan V3**

LK went through V3 and points noted included (omitting typos and other minor amendments):

 - 3.1 et seq: Following local government reorganisation in Cumbria, all references to South Lakeland District Council and Cumbria County Council need to be replaced by Westmorland and Furness Council.
 - 3.5: References to Sampool Bridge and High Foulshaw to be removed. Whitbarrow Lodge, Church Town and the Smithy to be added. It was noted that all references to Churchtown should be replaced with Church Town.
 - 3.6: Include only pubs in the Parish – omit the Gilpin Bridge.
 - 3.14: It was agreed to add the following to the final sentence: "...and 11.2 hectares of open grazing land and woodland at the northern end of Whitbarrow."
 - 6.3: The school should be described as 'fully subscribed' – not 'over-subscribed.' There was also discussion and concern raised here about the LDNPA approach in its Local Plan highlighting Crosthwaite as the priority for future development. LK has had discussion with Paula Allen at LDNPA on this, whose initial response was supportive of the general intention of the Plan. Further liaison will be necessary, however, to dovetail Neighbourhood Plan aspirations with the policies in the Local Plan.
 - 6.9: It was agreed to remove the final paragraph of this section relating to the redevelopment of existing buildings.
 - 6.13: It was agreed to remove the reference to development in those parts of the Parish which are closer to the shop in Levens. This led to a discussion about where the focus for future development might be and acknowledged that a definitive comment on this requires further consideration.
 - 6.14: It was agreed that the designated Green Space in Crosthwaite should be more specifically identified.
 - 6.20: The Howe – remove reference to cul de sac
 - 6.21: Row - modify the reference '...close to Brigsteer' – perhaps by reference to the Lyth Valley Hotel.

6.27: It was agreed to include a section to clarify the geography of 'Crosthwaite' making it clear that it is made up of distinct parts including Crosthwaite Green, Church Town and the Smithy. These component parts have, over time, come to be known as Crosthwaite but it was agreed that the distinction between Crosthwaite Green and Church Town with the, now narrow, green corridor between is important to recognise and maintain.

Draft Policy CL1: Housing Development

1A: Delete the final sentence.

1B: Delete '...in Crosthwaite village...'

3B: The intention here is not to support infill in order to maintain the historic village structure referred to in 6.27

Section 7: LK reported on communications she had had with AECOM that morning regarding resumption of the work on Design Codes and was expecting a quick response from them on timescales. There was discussion on the scope of the work required from, particularly as LDNPA, who already set high standards, are about to publish their own, revised, design codes. It was agreed that AECOM should include an emphasis on identifying gateway views.

7.4: The geology of the Lyth Valley might need to be confirmed if possible – otherwise omitted.

7.13: Further work is required on defining local flood risk areas.

8.9: The definition of green spaces was understood to be correct but would be helped by emphasising the distinction between 'Green Spaces – Amenity' and 'Green Spaces – Recreation.' It was confirmed that Green Spaces do not have to have public access.

8.10: It was agreed to remove the final sentence relating to the field east of the school.

8.20: To be completed and taking into account the need for maps (LK to supply base maps).

The Walkway - add: "...which provides wonderful views and a place for residents to sit and meet."

The Pinfold and Old Lime Kiln – details need to be provided to meet the required justification as per the 3 criteria.

8.21: Requires completion with maps.

9.3: Revise the first sentence to read: "The Parish is a very rural community with a number of working farms engaged in cattle and sheep farming and fruit growing which support agriculture related.....etc..."

9.16: Note the osprey viewing site is Cumbria Wildlife Trust, not RSPB

Next Steps: The following next steps were outlined:

- LK undertook to incorporate all comments into a revised V4 and to facilitate the mapping requirements for the Working Group.
- Once V4 is prepared and maps produced it will be sent to LDNPA with a request for a meeting to discuss the content. It is likely that this will be in late April and LK undertook to be present.
- The draft will be amended further to take account of LDNPA comments and will become The Draft Plan (Regulation 14 Version).
- This will then go out to a formal 6-week formal consultation period to include all statutory bodies / Agencies etc as well as for local consultation, including a village event.
- Grant aid will be applied for to cover costs associated with the consultation exercise.
- Following consultation, the Plan will be submitted formally to LDNPA with a Consultation Statement.
- It will then go on to Examination and ultimately a Referendum.

Cllr Sharp thanked LK for all her work in pulling together the V3 draft and further amendments.

6. Finance: The Secretary reported as follows:

- i) Update on grant funding: A grant of £5,630.00 had been received in January 2023. Against this were costs of £3,780.00 paid to Kirkwells Ltd for consultancy fees. According to the terms of the grant, the unspent balance must now be returned at the end of the financial year. LK indicated that a new grant might be available, and it was agreed to explore this possibility.
- ii) It was agreed to approve the payment of Kirkwell's invoice dated 17 March in the sum of £1,296.00 (included in the figures reported above).

7. Public Participation: No members of the public were present.

8. Correspondence

The Secretary reported that he had had correspondence with a member of the public about joining the Working Group who had been invited to attend a meeting of the Group; otherwise, no other correspondence had been received that required report to the Group.

9. Items for Information: Members of the Group shared their frustration that within existing LDNPA policies it seems unlikely that the Neighbourhood Plan will be able to deliver the properly and permanently affordable housing that the Parish needs.

10. Issues to be raised: None other than matters raised during the meeting.

11. Date of Next Meeting

The next meeting of the WG is likely to be with LDNPA, probably in late April. The date will be confirmed and publicised but will not be a public meeting.

The meeting concluded at 9.20 p.m.

Martin Curry MRICS etc
Secretary
Neighbourhood Plan Working Group
05 April 2023

Signed.....

Date.....