

Crosthwaite and Lyth Parish Council.

Neighbourhood Plan – Update Report to the Parish Council Meeting on 06 February 2023.

The Minutes of the last meeting of the Parish Council, held on 05 December 2022 record progress to that date. They noted in particular that a meeting would be held with Louise Kirkup of Kirkwells in early January, prior to the first formal meeting of the Neighbourhood Plan Working Group on 16th January.

The informal meeting with LK was duly held on 12 January and the key outcomes were recorded in the Minutes of the first meeting of the NPWG as follows:

LK aims to have a draft plan in place by the end of March. To this end, she proposed that she would get an initial draft out to the Working Group by 26 January in advance of an NPWG meeting to be held during the week commencing 30 January. It was also agreed that henceforth, NPWG meetings will be synchronised so as to fall approximately one week before the Parish Council meeting so the latter can agree recommendations.

Following the meeting on the 12th the first formal meeting of the NPWG was held on 16 January. The Minutes are posted on the website but key outcomes were:

- Appointment of Chair and Secretary to the Group
- Acknowledgement of approved Terms of Reference
- Positive progress with each element of the 10-point plan proposed in October including confirmation of new grant funding of £5,630 to the end of March 2023.
- Agreement to a next meeting of the Working Group on 30 January to receive a presentation from LK on an initial draft plan.

On 30 January, LK attended a meeting of the Working Group and as agreed, presented a first draft plan for its initial comments. The Minutes of that meeting, with a summary of her presentation are on the website. In response to questions, Louise stressed that her Draft (Version 1) is a working draft at this stage for the Working Group and will now be the subject of amendment based on information gathering in respect of questions raised by her and by the Working Group. She advised that it is vital that public consultation is properly managed and that as a working document it is not yet at an appropriate point for wider consultation. Once Draft V1 has been brought to an acceptable revised draft it would then be shared informally with LDNPA, revised and then approved by the Parish Council for formal consultation and she advised that it could be summertime before this part of the process was concluded. In the meantime however, proceedings of the WG will be held in public and all supporting documents will go on to the Neighbourhood Plan page of the website.

It was concluded that:

- a) Members of the Working Group will submit feedback to the Secretary for onward transmission to LK
- b) LK will prepare Draft V2
- c) Consideration will be given to a further meeting with LK to go through V2

d) The Group will aim for a meeting with LDNPA in March with LK present by way of initial liaison on progress.

My report therefore concludes that there has been good progress; the initial 10-point plan devised to provide a kick-start to the process has been delivered and that LK is now providing competent professional advice to the WG which will continue to work closely with her in the development of the plan.

The date of the next meeting of the WG has not yet been determined but will be open to public attendance and publicised in advance.

Martin Curry

Secretary to the NPWG

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