

To members of Crosthwaite and Lyth Parish Council - You are summoned to the following meeting  
**of Crosthwaite and Lyth Parish Council**  
**to be held in the Parish Church on Tuesday 07 December 2021 at 7.30pm**  
(contact details for clerk [crosthwaiteandlyth.pc@hotmail.co.uk](mailto:crosthwaiteandlyth.pc@hotmail.co.uk) )

MEMBERS

Cllr Mary Harkness (Chair), Cllr Angela Dobson (Vice Chair)  
Cllr Matthew Dobson (\*), Cllr Edward Sharp, Cllr Andrew Metcalfe, Cllr Robert Sykes (\*)

**Invited :**

Cllr Jim Bland - County Council Representative  
Cllr John Holmes - District Council Representative  
PCSO Jayne Park - Police

Members of the public are also invited to attend and have the opportunity to speak in item 6 only.

**AGENDA**

1. Apologies to be noted and accepted
2. Declaration of interest
3. Dispensations
4. Minutes of the previous meeting held on 02 and 10 November 2021  
**For consideration and if agreed as true and accurate record to be signed by the Chairman**
5. Chairman's Announcements
6. Open Session – Members of the public have the opportunity to make representations, answer questions and give evidence in respect of any item of business on the agenda
7. Reports
  - a. County Councillors Jim Bland
  - b. SLDC Councillor John Holmes
  - c. Police
8. Planning
  - a. 7/2021/5956  
Location : Barn 3, Broad Oaks Farm, Crosthwaite  
Proposal : Continuation of the construction and conversion of Barn 3 to include minor alterations to doors and windows, removal of timber cladding, erection of detached garage and extension of curtilage (resubmission of 7/2019/5588)
  - b. 7/2021/5952  
Location : Barn 2, Broadoaks, Crosthwaite  
Proposal : Continuation of the construction of Barn 2 (resubmission of 7/2018/5295)
  - c. 7/2021/5931  
Location : High Cartmell Fold, Crosthwaite LA8 8HS  
Proposal : Agricultural workers dwelling – agreement in principle application
  - d. 7/2021/5958  
Location : Field at Starnthwaite Road, Starnthwaite LA8 8HZA  
Proposal : Change of use to campsite
  - e. Any other planning applications received
9. Finance
  - a. Bank balance at

£ 17,618.95	Business account
£ 11,340.63	Business Premium Account
  - b. To provide an up to date Cash Book and, Income and Expenditure account.
  - c. Martin French (Wages)

£ 244.71	(33 hours)
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  - d. HMR&C

£ 61.20	(PAYE)
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  - e. Martin French (expenses)

£ 47.98	(printer ink, paper)
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|----------------------------|-------------------------------|
| f. PCC of St Mary's Church | £ 30.00 (10 Nov & 07 Dec)     |
| g. Terra Firma             | £ 8,736.00 (Walkway incl VAT) |
| h. NPower                  | £ awaiting invoice            |
| i. CALC                    | £ 20.00 (Training)            |
| j. Chris Smith             | £ 168.00                      |
- k. It is **proposed** that above payments are made, and receipts recorded
  10. To accept the resignation of Cllr Lisa Bibby
  11. To consider the selection process for a new Councillor.
  12. To consider and agree a budget for 2022/23
    - a. A draft budget has been circulated for consideration and it is **proposed** to accept, or amend and accept.
  13. To agree a Precept Demand for 2022/23
    - a. It is **proposed** that the Precept Demand is £(to be agreed) in line with the budget
  14. Emergency Planning **(MH)**
  15. Walkway
    - a. To consider and agree details for Opening Ceremony for the new Walkway
    - b. It is **proposed** that the Walkway is opened on (date to be agreed)
    - c. Signage and Tree planting **(AM)**
  16. Speed Restrictions and SIDs
    - a. An update provided by the Clerk
    - b. To consider action to restrict speed through the village
    - c. To consider the '20s Plenty for Us' campaign.
  17. Email addresses for Councillors
    - a. To consider and agree councillors to have a domain name based email address
    - b. It is **proposed** that each councillors should have a dedicated email address linked to the Crosthwaite and Lyth Domain Name.
  18. Bel's Wood, Starnthwaite
    - a. Information has been provided
  19. Creation of new woodland at Duck Meadow and Trough (see email from Mrs Cartmell)
  20. Overgrown hedges in Mill Lane **(AM)**
  21. Road Safety on A5074 **(AM)**
  22. Dark skies and decorative lighting
  23. It is **proposed** that the following two items are considered in private
  24. To consider the recruitment of a Clerk
    - a. To update Council on the recruitment process and the selection of a clerk
  25. Communication to councillors
  26. Date of Next Meeting – Tuesday 01 February 2022 in the Parish Church starting at 7:30pm

.....*Martin J French*..... Martin J French (Clerk)

Dated:- 01 December 2021