

# CROSTHWAITE AND LYTH PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting  
held on **Tuesday 3 May 2022** at 8.00 p.m. in the Argles Memorial Hall

**Present** – Cllrs. Mary Harkness (Chair to item 71/22), Andrew Metcalfe (elected Chair at item 71/22), Matthew Dobson, Robert Sykes, Edward Sharp; County Cllr. Jim Bland; District Cllr. John Holmes; the acting Clerk and 7 members of the public

## 70/22 Apologies

Cllr. Angela Dobson (reasons accepted and noted) and the Clerk

## 71/22 Election of Chair

Cllr. Harkness announced that she did not wish to seek re-election as Chair and proposed Cllr. Andrew Metcalfe for the office. On Cllr. Metcalfe's confirmation that he would accept the role, the proposal was seconded by Cllr. Sykes and unanimously approved by the Parish Council. A Declaration of Acceptance of Office was signed by Cllr. Metcalfe and counter-signed by the acting Clerk

## 72/22 Election of Vice-Chair

Cllr. Metcalfe reported that Cllr Angela Dobson did not seek re-election as Vice Chair. He proposed Cllr. Mary Harkness for the office. On Cllr. Harkness's confirmation that she would accept the role, the proposal was seconded by Cllr. Matthew Dobson and unanimously approved by the Parish Council. A Declaration of Acceptance of Office was signed by Cllr. Harkness and counter-signed by the acting Clerk

## 73/22 Minutes

Resolved that the minutes of the meeting held on 12 April 2022 be confirmed as a true record and be signed by the Chair (subject to the amendment per item 85/22)

## 74/22 Declarations of Interest

Cllr. Metcalfe declared an interest with regard to item 89/22ii

## 75/22 Requests for Dispensation

None

## 76/22 Chair's Announcements

None

## 77/22 Public Participation

In response to a question from the floor, the Chair confirmed that there is one vacancy for a Parish Councillor

## 78/22 Reports

- District Cllr. Holmes reported as follows:
  - i. SLDC continues to be heavily involved with local government reorganisation and in particular the forthcoming elections for members to the new Westmorland and Furness Council. Elected Councillors will serve as a 'Shadow' Council until Vesting Day on 1 April 2023. Until then SLDC will continue its current functions through its existing Councillors
  - ii. The current capital programme is being maintained with some agreed additional costs relating to flood defences in Kendal and upgrades to the Grange Lido
- County Cllr. Bland reported as follows:
  - i. The County's Capital Programme is going ahead with Highways improvements on the A5074 (Bowness to Gilpin) and on minor roads
  - ii. Plans for improvements to the A590 continue, but there are no definite dates for works at Gilpin Bridge which will require confirmation of funding
  - iii. In response to concerns raised about the time taken to repair the Moss Lane Bridge on the Toll Road, Cllr. Bland reported that the ground conditions make this project extremely difficult. In addition, he was having difficulty getting updates from officers or contractors although he was continuing to try. Councillors noted that the bridge had been down for two years now causing considerable inconvenience to road users. It was agreed that the Parish Council should itself write to Highways to urgently require an update and plans for the future. It was also agreed to ask Helsington and Levens if they would consider co-signing the letter in support
- Police: No report had been received

## 79/22 Planning

- i. It was noted that the following planning application had been submitted to LDNPA and circulated to members of the Council since the last meeting:

**7/2022/5167 Cowmire Hall, Crosthwaite**  
Amendment to the design of the dwelling, condition 2 (plans) on planning permission 7/2019/5014 for the demolition of Cowmire Cottage & subsequent reinstatement of land. Erection of replacement dwelling on adjacent land. Siting of caravan for duration of work

The Council had **no objection** to this application
- ii. It was noted that no planning applications had been notified as approved by LDNPA since the last meeting

### 80/22 Highways and Footpaths

- a) No matters were discussed.
- b) It was agreed to write to Chris Smith to thank him for making a bench for the walkway to celebrate the Queen's Jubilee and to James Park for supplying the necessary timber

### 81/22 Trees, Woods and Hedges

No items were discussed

### 82/22 Neighbourhood Plan

The Chair thanked parishioners for getting behind the principle of turning a new leaf and looked forward to positive progress. The new Terms of Reference had been circulated to Councillors and were **agreed**

### 83/22 Appointment of Councillor to fill Casual Vacancy

It was agreed to promote the vacancy to Parishioners to try to recruit a candidate

### 84/22 Speed Restrictions and Speed Indication Devices (SIDS)

There had been no further progress on this matter. Cllr. Sykes reminded Councillors to make the distinction between formal and legal speed limits and voluntary initiatives. Ideally, a 30 mph speed limit should be in place throughout the entire village from either end. Cllr. Bland warned that it would be very expensive to amend existing speed limits. Cllr. Harkness agreed to investigate costs associated with implementing speed limit initiatives and to speak to Matthew Jessop at the school for his observations on what he thought might or should be done

### 85/22 Emergency Planning Group

Cllr. A Dobson was working on this, but had tendered apologies to the meeting so it was agreed to defer discussion to the June meeting. In the meantime, Cllr Holmes referred to the minutes of 12 April which should have recorded that ENW would 'consider' providing a generator

### 86/22 Post Office

It was noted that from 9 May 2022 Post Office outreach service would be provided every Monday (excluding bank holidays) at Argles Memorial Hall from 8.45am until 10.15am

### 87/22 Parish Noticeboards

Cllr. Sykes has sent a note confirming that in his view the boards at the Smithy and the Old Shop were serviceable but questioning how much they were used. The one at Bowland Bridge is active but in poor condition needing replacement. A quote had been received for one fixed to a wall at £262 + VAT with a freestanding one on legs £427 +VAT. The Chair agreed to find out whether it would be acceptable for a replacement to be attached to the wall  
It was concluded that Parish Council information would be restricted to the board in the centre of the village in the porch of the Argles Memorial Hall and that other boards would be made available for general community use. An offer from Cllr. Harkness to write a piece for the Parish Magazine to confirm these arrangements was accepted

### 88/22 Annual Parish Meeting

It was noted that the Annual Parish Meeting had been held satisfactorily in a separate meeting immediately preceding this meeting. Cllr. Harkness reiterated thanks to those involved with the Neighbourhood Plan and looked forward to getting round a table to chat informally about the next steps

### 89/22 Finance

- i. It was noted that the following receipts had been recorded since the last meeting:

• SLDC: Parish Precept – 2022/23	£12,253.92
• SLDC: Parish Grant – 2022/23	£ 176.65
- ii. The following payments were approved:

• Lakes Landscapes: Walkway tree	£ 59.99
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- iii. The bank reconciliation was deferred for consideration at the next meeting

### 90/22 Correspondence

The following items of correspondence were noted:

- i. Further items giving information re coronavirus (covid-19) matters
- ii. Further items concerning local government reorganisation
- iii. CALC – New project to build community resilience (emailed to Cllrs. 12/04/22)
- iv. CALC – Code of Conduct training available 23 & 25 May, 6 & 8 June 2022 (emailed to Cllrs. 22/04/22)
- v. CALC – North West Coastal Access update April 2022 (emailed to Cllrs. 22/04/22)

### 91/22 To note any Items 'for Information'

None

### 92/22 Councillors' Issues to be Raised

To be placed on the agenda of the next meeting:

- Holding Parish Council meetings in the Parish Room

### 93/22 Date of next meeting

It was confirmed that the next meeting will be held on Tuesday 7 June 2022 at 7.30 p.m. in the Parish Church

The meeting closed at 8.50 pm

