

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Tuesday 28 June 2022** at 7.30pm in the Parish Church for the purposes detailed in the following agenda

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 3 May 2022 as a true record
3. **Appointment of Councillor to fill Casual Vacancy**
To discuss an appointment
4. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
5. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
6. **Chair's Announcements**
To receive any announcements
7. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
8. **Reports**
 - To receive any relevant matters from the District Councillor
 - To receive any relevant matters from the County Councillor
 - To receive any relevant matters from the Westmorland and Furness Shadow Authority councillors
 - To receive any relevant information from Cumbria Police
9. **Planning**
 - i) To note that the following planning applications have been submitted to LDNPA and circulated to members of the Council since the last meeting:
 - T/2022/0085 Wood Yeat, Crosthwaite**
Work on several ash trees
 - 7/2022/5300 Town End, Crosthwaite**
Construction of lake to improve biodiversity within boggy area of existing farmland
 - 7/2022/5364 Hollybank, Crosthwaite**
Dormer windows, replacement roof including steepening roof pitch, and internal alterations
 - 7/2022/5371 Barn Howe, Howe Lane, Lyth**
New house in garden
 - 7/2022/5261 Greenbank & Greenbank Cottage, Crosthwaite**
Alteration and erection of two storey extension and single storey extension
 - ii) To note any planning applications received and circulated to members of the Council after publishing the agenda
 - iii) To note that the following planning applications have been notified as approved by LDNPA since the last meeting:
 - 7/2022/5120 Greenacre Barn House, Lyth**
Proposed alterations to the existing first floor projecting bay window
 - 7/2021/6051 Copper Beeches, Foulshaw Garage, Levens**
Erection of replacement steel framed steel clad workshop building, new biodisc, office/welfare buildings
10. **Highways & Footpaths**
 - a. To consider any Highways matters
 - b. To consider any footpaths/tracks matters including the outstanding repair work to the Oak Lane (Nurses Lane) track & to the footpath from the church to Mill Lane; maintenance of the Walkway and Jubilee Wood; and the possibility of extending the Walkway to Nurses lane
11. **Trees, Woods, Hedges and Grass**
 - a. To consider any trees and woods matters
 - b. To consider any hedges and grass matters
12. **Neighbourhood Plan**
To receive an update
13. **Parish Room Access and Future Use**
To discuss the provision and cost of disabled access and the return of the Council to the Parish Room for future meetings

14. Speed Restrictions and Speed Indication Devices

To receive any report and discuss possible action

15. Emergency Planning Group

To receive any report and to note the offer of help from CALC (emailed to Cllrs.1/6/22)

16. Parish Noticeboards

To receive any report

17. Finance

- i) To note the following receipts since the last meeting:
Electricity North West – Storm compensation - £560.00
- ii) To approve the following payments between meetings:
Npower – Parish Room electricity for March 2022 – £33.94
Zurich Municipal – Annual insurance - £499.51
Groundworks UK – Return of grant - £8,935.00
Martin Curry – Deputy clerk’s charges - £139.87
Npower - Parish Room electricity for April 2022 - £27.37
- iii) To approve the following payments:
PCC of St Mary’s Church – Hire and associated costs of meeting - £15.00
Npower – Parish Room electricity for May 2022 - £27.76
M J Knipe – Grass cutting - £190.00
Malcolm Richardson – salary and expenses to date – To be agreed in the private session which will follow
- iv) To receive and approve the Asset Register at 31 March 2022
- v) To receive and approve the Receipts and Payments Account for the year ended 31 March 2022
- vi) To receive and approve the annual internal audit report for the year ended 31 March 2022
- vii) To complete the Certificate of Exemption from a limited assurance review
- viii) To approve and sign the Annual Governance Statement 2021/22 (Section 1 of the Annual Return)
- ix) To approve and sign the Accounting Statements 2021/22 (Section 2 of the Annual Return)
- x) To confirm the dates of the period for the exercise of public rights
- xi) To note that the first amendments to the bank mandate had now been actioned by Barclays and to note that the councillors not currently on the mandate were now to be added
- xii) To note the reconciled bank balance at 31 May 2022 and authorise the Chair to counter-sign the bank statement

18. Correspondence – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action including:

- i) Further items concerning local government reorganisation
- ii) CALC – Election of parish member to the LDNPA Central & South East Distinctive Area (emailed to Cllrs.1/6/22)
- iii) CALC – Papers for South Lakes & Barrow District Association AGM on 30/6/22 (emailed to Cllrs.23/6/22)
- iv) CALC – The Queen’s Award for Voluntary Service – nominations requested by 15/9/22 (emailed to Cllrs.23/6/22)
- v) CALC – LDNPA is looking for hidden gems to celebrate local heritage (emailed to Cllrs.23/6/22)
- vi) CALC – CCC cost of living support booklet and funding (emailed to Cllrs.23/6/22)
- vii) CALC – Ensuring the need for Common Land consent is not ignored (emailed to Cllrs.23/6/22)
- viii) CALC – Training programme update (emailed to Cllrs.23/6/22)
- ix) Tim Farron MP – levelling Up bill notification (emailed to Cllrs.23/6/22)
- x) CALC – Covid-19 vaccinations update (emailed to Cllrs.23/6/22)
- xi) CALC – Newsletter re civility and respect project (emailed to Cllrs.23/6/22)
- xii) CALC – DEFRA 25-year environment plan newsletter (emailed to Cllrs.23/6/22)
- xiii) CALC - Host a “Places to Talk” session to talk about living through the Covid-19 pandemic (emailed to Cllrs.23/6/22)

19. To note any ‘Items for Information’ - no decisions or action permitted

20. Councillors’ Issues to be Raised – No discussions must take place on these matters but will be placed on the next Agenda

21. Private Session

To agree the payment due to Malcolm Richardson and to discuss the recruitment of a replacement Clerk

Date of next meeting - to confirm the next meeting of the Parish Council will be held on Monday 5 September 2022 commencing at 7.30pm in the Parish Room

Malcolm Richardson
Clerk to the Council
Old Barn Cottage, Borwick, Carnforth, LA6 1JS
crosthwaiteandlyth.pc@hotmail.co.uk
01524 951696
23 June 2022

