

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held on **Monday 02 October 2023 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. **Chair of the Parish Council** (Vice-Chair Cllr Mary Harkness to preside)
 - a) To note the resignation of Cllr. A. Metcalfe
 - b) To elect a Chair for the remainder of 2023-24 and receive a Declaration of Acceptance of Office
 - c) To confirm the position of Vice Chair (no election required unless the current Vice Chair wishes to stand down)
 - d) To note the vacancy for a Parish Councillor and authorise the Clerk to commence the process to fill this
2. **Apologies**

To receive apologies with reasons for absence.
3. **Minutes**

To authorise the Chair to sign the Minutes of the meeting held on 04 September 2023 as a true record.
4. **Declarations of Interest**

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).
5. **Requests for Dispensation**

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.
6. **Chair's Announcements**

To receive any announcements from the Chair.
7. **Public Participation**

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.
8. **Reports**
 - a) To receive any relevant matters from the Westmorland and Furness Councillor.
 - b) To receive any relevant information from Cumbria Police.
9. **Planning**
 - a) To note that the following planning applications have been received from LDNPA and circulated to Members of the Council since the last meeting: None received at the time of writing
 - b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
 - c) To note responses submitted to LDNPA following consideration by the Parish Council:
 - i) **7/2023/5466: Blues Barn**, Broadoak Farm, Crosthwaite LA8 8JL: New garage and solar array. **No Objection** submitted 16/06/2023
 - ii) **7/23/5479/5480/5485/5486: Land off Woodside Road**: Applications in respect of agricultural buildings. **Objections** submitted 16/09/2023
 - iii) **7/25/5476**: Gilpin Cottage, Lyth, LA8 8DQ. Replacement agricultural building. **No Objection** submitted 16/09/2023 (subject to use retention as an agricultural building).
 - d) To note decisions on the following planning applications since the last meeting: None notified.
 - e) To note any other Planning Matters: Update on the list of structures submitted to LDNPA as possibly requiring planning permission.
10. **Highways and Footpaths**
 - a) To consider any highways matters
 - i) Road closure A5074 – 3 weeks from 09 October
 - b) To consider any footpaths / track matters.
11. **Trees, Woods, Hedges & Grass**
 - a) To consider any trees and woods matters including any update on the maintenance of Jubilee Wood and the Clapper Bridge area.

12. Parish Land:

- a) Letting of vacant Parish Land: Update Report.
- b) Other land related matters:
 - i) Skateboard Circuit: To note any further developments.

13. Neighbourhood Plan

To receive an update on progress since the September meeting. Clerk to Report.

14. Finance

- a) Receipts: To note there have been no receipts in addition to investment income since the last meeting
- b) To note any receipts since publishing the Agenda
- c) To approve the following payments
 - i) Npower: Parish Room electricity August 2023: £ 23.05
 - ii) M R Curry - Salary & Expenses September 2023: £ 320.87
 - iii) M R Richardson – Salary & Expenses July to September 2023: £ 308.60
 - iv) HMRC - PAYE for September 2023: £ 128.40
 - v) Moore: External audit fee: £ 252.00
- d) To approve any payments due since publishing the Agenda
- e) To note the bank balance at 30 September 2023 and authorise the Chair to counter-sign the bank statement.

15. Administrative Items

To receive an update on digital filing, archiving, the possible use of Parish On-line and the management of the website.

16. Correspondence

To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc.
- b) Cllr Steve Bavin: No Cold Calling Zones (10/09/2023) - guidance
- c) Mr B. Sykes on behalf of the Lowland Curlew Recovery Group (23/09/23) – request to consider financial support (£1,200)

17. To note any items ‘For Information’ – No decisions or action permitted

- a) To note progress with the environmental project CLEAN

18. Councillor’s issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda

Date of Next Meeting – Monday 06 November 2023 at 7.30 in the Parish Room.

Martin Curry
Clerk to the Council
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27/09/2023