

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held on **Monday 12 June 2023 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. Apologies

To receive apologies with reasons for absence.

2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 22 May 2023 as a true record.

3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).

4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

5. Chair's Announcements

To receive any announcements from the Chair.

6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.

7. Reports

- a) To receive any relevant matters from the Westmorland and Furness Councillor.
- b) To confirm matters relating to the Crosthwaite and Lyth Eco Action Network (CLEAN).
- c) To receive any relevant information from Cumbria Police.

8. Planning

- a) **To note that the following planning applications have been received from LDNPA** and circulated to Members of the Council since the last meeting:
 - i) **7/2023/5307: Mireside Farm, Crosthwaite LA8 8BT** – Alterations to farmhouse, conversion of traditional barns into three dwellinghouses with local needs occupancy, conversion of piggery to home office, erection of garaging in replacement of modern agricultural buildings and associated works. Comments by 20/06/2023
 - ii) **7/2023/5308: Mireside Farm, Crosthwaite LA8 8BT** – Same details as above. Comments by 20/06/2023.
- b) **To note any planning applications received and circulated to Members of the Council after publishing the Agenda** – None at the time of writing.
- c) **To note responses submitted to LDNPA** following consideration by the Parish Council: None required as a result of the May meeting.
- d) **To note decisions on the following planning applications:** No planning decisions have been notified by LDNPA since the last meeting.
- e) **To note any other Planning Matters:** To note submission of a list of structures to LDNPA as possibly requiring planning permission.

9. Highways and Footpaths

- a) To consider any Highways matters.
- b) Footpaths / Track Matters.
- c) Invasive Species - To consider the Parish Council response to the occurrence of invasive plants (or possibly to defer this to a future meeting)

10. Trees, Woods, Hedges & Grass

- a) To consider any trees and woods matters.

11. Parish Land:

- a) Letting of vacant Parish Land: Update Report.
- b) Other land related matters:
 - i) Siting of a bench in commemoration of Her late Majesty Queen Elizabeth II: Update report.
 - ii) Skateboard Circuit: to note any further development.

12. Neighbourhood Plan

To receive an update on progress since the May meeting. Clerk to Report.

13. Emergency Planning Group: To receive any report.

14. Finance

- a) Receipts: To note there have been no receipts since the last meeting.
- b) To note any receipts since publishing the Agenda.
- c) Payments: To approve the following payments:
 - i) Jean Airey – internal audit - £75.00
 - ii) M R Curry – salary and expenses May 2023 - £342.43
 - iii) HMRC – PAYE for April and May 2023 - £150.60
- d) To approve any payments due since publishing the Agenda.
- e) To receive the receipts and payments report for the year ended 31 March 2023
- f) To receive and approve the Asset Register at 31 March 2023
- g) To receive and approve the annual internal audit report for the year ended 31 March 2023
- h) To approve and sign the Annual Governance Statement 2022/23 (Section 1 of the Annual Return)
- i) To approve and sign the Accounting Statements 2022/23 (Section 2 of the Annual Return)
- j) To confirm the dates of the period for the exercise of public rights
- k) To note the bank balance at 31 May 2023 and authorise the Chair to counter-sign the bank statement.

15. Policies and Procedures

- a) To note and confirm the existing Standing Orders, Financial Regulations and Code of Conduct.
- b) To receive a draft Policy relating to the requirements to be fulfilled by future applicants for grant support from the Parish Council.

16. Correspondence

To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action including:

- a) Updates from CALC on various regional initiatives, training opportunities etc.
- b) 01/06/2023: L M E Cartmell – Enquiry about proposals for the status of her land. Response provided.
- c) 04/06/2023: J. Waldron – Notification of a patch of Japanese knotweed. Acknowledged.

17. To note any items ‘For Information’ – *No decisions or action permitted*

18. Councillor’s issues to be Raised – *No discussion to take place on these matters but will be placed on the next Agenda:*

Date of Next Meeting – Monday 10 July 2023 at 7.30 in the Parish Room.

Martin Curry
Clerk to the Council
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07/06/2023