

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Monday 05 December 2022** at 7.30pm in the Parish Room for the purposes detailed in the following Agenda:

AGENDA

1. Apologies

To receive apologies with reasons for absence

2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 07 November 2022 as a true record

3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)

4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest

5. Chair's Announcements

To receive any announcements from the Chair

6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this Agenda

7. Reports

- a) To receive any relevant matters from the District Councillor
- b) To receive any relevant matters from the County Councillor
- c) To receive any relevant matters from the Westmorland and Furness Shadow Authority Councillor.
- d) To receive any relevant information from Cumbria Police

8. Planning

- a) **To note that the following planning applications have been submitted to LDNPA** and circulated to Members of the Council since the last meeting:
 - i) **7/2022/5740: Hollybank, Crosthwaite, Kendal, Cumbria, LA8 8BU** - Amendment to design on planning approval 7/2022/5364 for dormer windows, replacement roof and internal alterations. **Reply by: 23 December 2022**
 - ii) **7/2021/5693: Barkbooth, Winster – Notice of Appeal Against Refusal:** barn conversion to 3-bed local needs dwelling. PC representation forwarded 21/09/22 – **No Objection** subject to local occupancy.
- b) **To note any planning applications received and circulated to Members of the Council after publishing the Agenda**
- c) **To note responses submitted to LDNPA** following consideration by the Parish Council:
 - i) **7/2022/BP009: Mireside Farm, Crosthwaite:** Building Preservation Notice (to consider Listed Building status). Note of **No Objection** submitted.
- d) **To note decisions on the following planning applications** as notified by LDNPA since the last meeting:
 - i) **7/2022/5480: High Cartmell Fold, Crosthwaite:** Agricultural workers dwelling and associated works. **Approved** with conditions for agricultural occupancy 24/11/22. PC representations present on decision notice.

9. Highways and Footpaths

- a) To consider any Highways matters
- b) Footpaths / Track Matters: To note correspondence from Mr. Roger Smith on a possible extension of a walkway to Nurses Lane.

10. Trees, woods, hedges and grass

- a) To consider any trees and woods matters
- b) Ash die-back on roadside trees - update

11. Parish Land:

- a) Letting of Hubbersty Head and Cowmire Quarry
- b) Ownership of trees and pond, Tarnside Lane
- c) To consider the procurement and siting of a bench in commemoration of Her late Majesty Queen Elizabeth II
- d) To consider the installation of an external porch light at the Parish Room

12. Neighbourhood Plan

To receive an update on progress since the November meeting. Clerk's report to be published

13. Emergency Planning Group

- a) To receive any report

14. Clerk's and Associated Matters

- a) ICT requirements update
- b) The posting of Reports to the Website only

15. Finance

- a) To note that there have been no recorded receipts since the last meeting
- b) To approve the following payments:
 - i) South Lakeland District Council – parish election costs £ 700.57
 - ii) Npower – parish room electricity for October 2022 £ 43.25
 - iii) M R Curry – salary and expenses for November 2022 plus arrears £ 360.80
 - iv) HMRC – PAYE for November 2022 £ 81.80
- c) To approve the following payments to be made before the next meeting:
 - i) M R Curry – salary and expenses for December 2022 £ 320.95
 - ii) M R Richardson - – salary and expenses for Oct to Dec 2022 plus arrears £ 478.87
 - iii) HMRC - PAYE for December 2022 £ 164.20
- d) To receive, consider, amend (where necessary) and agree the draft budget 2023/24
- e) To agree the precept demand 2023/24
- f) To confirm the appointment of Jean Airey as Internal Auditor for 2022/23
- g) To note the reconciled bank balance at 30 November 2022

16. Correspondence

To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action including:

- a) Further items concerning Local Government Reorganisation
- b) Updates from CALC on various regional initiatives, training opportunities etc.
- c) Charity Commission: Annual Returns for Tarnside Quarry, Savin Hill Quarry and High Birks Quarry due 31/01/2023
- d) CALC – Advice on Boundary Commission Review consultation (emailed to Cllrs 14/11/22)
- e) CALC – Survey of spend on legal advice by Parish Councils (Dealt with by RFO & Clerk)

17. To note any items 'For Information' – No decisions or action permitted

18. Councillors issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda

Date of Next Meeting – To confirm that the next meeting of the Parish Council will be held on Monday 06 February 2023 commencing at 7.30 in the Parish Room.

Martin Curry
Clerk to the Council
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30/11/2022