

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Monday 17 April 2023** at 7.30pm in the Parish Room for the purposes detailed in the following Agenda:

AGENDA

1. Apologies

To receive apologies with reasons for absence.

2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 06 March 2023 as a true record.

3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).

4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

5. Chair's Announcements

To receive any announcements from the Chair.

6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this Agenda.

7. Reports

- a) To receive any relevant matters from the Westmorland and Furness Councillor.
- b) To receive any relevant information from Cumbria Police.

8. Planning

- a) **To note that the following planning applications have been received from LDNPA** and circulated to Members of the Council since the last meeting:
 - i) **7/2023/5108: 6, Oak Fold, Crosthwaite LA8 8EZ** – Application for a Certificate of Proposed Use or Development. Withdrawn 24/03/2023.
 - ii) **7/2023/5202: Dodd's Howe, Crosthwaite LA8 8HX** – Non-material amendment to 7/2021/5265 (single storey extension). No provision for consultation.
- b) **To note any planning applications received and circulated to Members of the Council after publishing the Agenda** – None at the time of writing
- c) **To note responses submitted to LDNPA** following consideration by the Parish Council:
 - i) **7/2023/5132: Redwood House, Crosthwaite LA8 8HX** - single storey extension; changes to ground floor windows, etc. **No Objection submitted 17/03/23. ACON 05/04/23.**
 - ii) **7/2023/5136: High Yews, Crosthwaite, LA8 8JB** - A two storey side extension with new open porch. **No Objection submitted 17/03/23.** No Decision at the time of writing.
- d) **To note decisions on the following planning applications** as notified by LDNPA since the last meeting:
 - i) **7/2023/5132: Redwood House, Crosthwaite LA8 8HX** – **ACON 05/04/2023** - see (c)(i) above.
 - ii) **7/2023/5107: Espford Farm, Crosthwaite LA8 8BS** – Notice of Intent (Agricultural) – erection of steel framed timber clad barn. **Refused** under NOI Procedure 28/03/2023.
- e) **To Note any other Planning Matters:** To note a new shed in the top field south of Totter Bank and to the east of the A5074 believed to be without planning permission.

9. Highways and Footpaths

- a) To consider any Highways matters.
- b) Footpaths / Track Matters.

10. Trees, Woods, Hedges & Grass

- a) To consider any trees and woods matters.

11. Parish Land:

- a) Letting of vacant Parish Land: Update Report.
- b) Ownership of trees and pond, Tarnside Lane.
- c) Siting of a bench in commemoration of Her late Majesty Queen Elizabeth II: Update report.
- d) To consider the installation of an external porch light at the Parish Room: Update report.

12. Neighbourhood Plan

To receive an update on progress since the March meeting. Clerk to Report.

13. Emergency Planning Group: To receive any report.

14. Finance – details to be confirmed pending receipt of bank statement.

- a) To note receipts since the last meeting – verbal report.
- b) To approve the following payments made between meetings:
 - i) Kirkwells Ltd: Neighbourhood Plan Consultancy Fees: £1,296.00
 - ii) M R Richardson: Salary & expenses to 31 March 2023 305.34
 - iii) M R Curry: Salary & expenses to 31 March 2023 320.95
 - iv) HMRC: PAYE for March 2023 126.20
- c) To approve the following payments:
 - i) CALC: Annual Subscription 218.93
 - ii) Groundwork UK: Grant Refund 1,850.00
- d) To note that there is no payment due to Npower for Parish Room electricity for February and March 2023 because £150.00 has been credited as a Non-Domestic Alternative Fuel Payment.
- e) To note the reconciled bank balance at 31 March 2023 – verbal report
- f) AGAR documentation – To note that the RFO will report on 2022-23 accounts at the May meeting

15. Correspondence

To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action including:

- a) Further items concerning Local Government Reorganisation.
- b) Updates from CALC on various regional initiatives, training opportunities etc.
- c) 05 April: Lakes Parish Council – Tackling Water Quality
- d) 03 April: CALC re trial of National Emergency Alert on 23 April
- e) 03 April: LDNPA – Consultation on revision of Design Codes
- f) 20 March: Gary Thomason, Satterthwaite Parish Council – Road Closures
- g) 31 March: Cllr Matt Martin, Cartmell Fell PC – 2nd / holiday homes and Council Tax facilities

16. To note any items 'For Information' – No decisions or action permitted

17. Councillor's issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda

Date of Next Meeting – The next meeting of the Parish Council will be the Annual Parish Council Meeting to be held on Monday 15 May 2023 in the Parish Room at 7.30 p.m.

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11/04/2023