

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned, and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held on **Monday 05 February 2024 at 7.30pm in the Parish Room, Crosthwaite** for the purposes detailed in the following Agenda:

AGENDA

1. Apologies

To receive apologies with reasons for absence.

2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 11 December 2023 as a true record.

3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*).

4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

5. Chair's Announcements

To receive any announcements from the Chair.

6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest regarding items on this Agenda.

7. Reports

- a) To receive any relevant matters from the Westmorland and Furness Councillor.
- b) To receive any relevant information from Cumbria Police.

8. Planning

- a) To note that the following planning applications have been received from LDNPA and circulated to Members of the Council since the last meeting:
 - i) **7/2023/5726 (& 5727 - listed building): Pool Bank House, Witherslack LA11 6SB** – Extension(s) including alterations to conservatory, replacement of greenhouse with office, garage. Circulated to Councillors 11/01/2024. Comments due by 06/02/2024.
 - ii) **7/2023/5817: Land west of Oak Field and north of Totter Bank:** Erection of three dwellings - one a self-build two-storey detached dwelling and domestic outbuildings and two custom-build semidetached dwellings with associated access, drainage and landscaping. A temporary cabin/ caravan will be located on the site, under Permitted Development. Circulated to Councillors on 11 January. Comments due by 06/02/2024.
 - iii) **7/2024/5012 – Low Foulshaw Farm LA8 8ET:** Landscape plans under 7/2017/5507 - for information only (non-consultation).
- b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda – To be advised if applicable.
- c) To note responses submitted to LDNPA following consideration by the Parish Council:
See (d)i & ii below – no objections submitted.
- d) To note decisions on the following planning applications since the last meeting:
 - i) **7/2023/5634 - Totter Bank Fields, LA8 8HY** – Change of use from agricultural building to multi-purpose agricultural building for storage and livestock. Approved with conditions (ACON) - 22/12/2023
 - ii) **7/2023/5787 – Redwood House, Crosthwaite, LA8 8HX** – 2-storey extension including utility room and bedroom over; circulated to Councillors 20/12/2023. No objections received. ACON 29/01/2024
- e) To note any other Planning Matters:
 - i. To note developments with alleged breaches of planning relating to various structures.
 - ii. Land to the Rear of Cross Howe, Totter Bank.

9. Highways and Footpaths

- a) To consider any highways matters including:
 - i) A590 - Update on safety issues and current position
 - ii) A5074 - Safety issues on 'the narrow section'
 - iii) Fallen tree debris in parish lanes
 - iv) Bridge closure, Mill Lane: To note any update
- b) To consider any footpaths / track matters.

10. Trees, Woods, Hedges & Grass

- a) To consider any trees and woods matters including trees at Mearsons and oak tree with ivy
- b) Hedge cutting: To consider any requirements including hedge at Oak Fold

11. Parish Land

- a) Letting of vacant Parish Land
- b) Other land related matters: Progress with Parish On-line and new Property Schedule

12. Neighbourhood Plan

To receive an update on progress since the December meeting. Clerk to Report.

13. Environmental Initiatives

- a) Annual Parish Litter Pick: To receive updates on arrangements.
- b) CLEAN: To receive any relevant updates.

14. Membership of the Parish Council

- a) Councillor Vacancy – To receive an update on the process to fill the vacancy for a Parish Councillor.
- b) Parish Council Elections – 02 May 2024: To note any developments in arrangements.

15. Finance

- a) Receipts: To note the following receipt in addition to investment income since the last meeting:
Thomson Hayton Winkley – Refund of legal fees - £255.00
- b) To note any receipts since publishing the Agenda
- c) To note the following payments made between meetings:
 - i) M R Curry – salary and expenses December 2023 - £418.27
 - ii) M R Richardson – salary and expenses – 3 months to December 2023 - £499.00
 - iii) HMRC – PAYE December 2023 - £195.60
 - iv) Npower – Parish Room electricity November 2023 - £64.27
- d) To approve the following payments
 - i) Npower – Parish Room electricity December 2023 – £72.88
 - ii) A2A Advertising Ltd – website hosting fees and domain name registration - £174.00
 - iii) M R Curry – salary and expenses January 2024 - £418.27
 - iv) HMRC – PAYE January 2024 - £97.80
- e) To approve any payments due since publishing the agenda
- f) To note the bank balance at 31 January 2024 and authorise the Chair to counter-sign the bank statement

16. Correspondence

To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action.

- a) Updates from CALC and other Agencies previously circulated on various regional initiatives, training opportunities etc. including Wednesday Updates, Funding opportunities etc
- b) The following specific pieces of correspondence are referred to Councillors for information:
 - i) Jeremy Rae, Chair Catton Parish Council for advice on footpath matters
- c) To note any correspondence received since publishing the Agenda

17. To note any items 'For Information' – No decisions or action permitted

18. Councillors issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda.

Date of Next Meeting – Monday 04 March 2024 at 7.30 in the Parish Room.

Martin Curry, Clerk to the Council

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30/01/2024