

CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Tuesday 5 April 2022** at 7.30pm in the Parish Church for the purposes detailed in the following agenda

A G E N D A

1. **Apologies**
To receive apologies with reasons for absence
2. **Minutes**
To authorise the Chair to sign the minutes of the meeting held on 1 March 2022 as a true record
3. **Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)
4. **Requests for Dispensation**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Chair's Announcements**
To receive any announcements
6. **Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
7. **Reports**
 - To receive any relevant matters from the District Councillor
 - To receive any relevant matters from the County Councillor
 - To receive any relevant information from Cumbria Police
8. **Planning**
 - i) To note that the following planning applications have been submitted to LDNPA and circulated to members of the Council since the last meeting:
 - 7/2022/5140 Mireside Farm, Crosthwaite**
Alterations and extension to farmhouse, conversion of traditional barns into dwellinghouse with local needs occupancy and annexed accommodation to farmhouse, erection of garaging in replacement of modern agricultural buildings and associated works (resubmission of 7/2021/5590)
 - 7/2021/6051 Copper Beeches, Foulshaw Garage, Levens**
Erection of replacement steel framed steel clad workshop building, new biodisc, office / welfare buildings
 - ii) To note any planning applications received and circulated to members of the Council after publishing the agenda
 - iii) To note that the following planning application has been notified as approved by LDNPA since the last meeting:
 - 7/2022/5009 Green Acre Barn House, The Howe, Lyth Valley**
Proposed installation of a sewage treatment plant to replace the existing septic tanks at Greenacre Barn House and Greenacre Cottage
9. **Highways & Footpaths**
 - a. To consider any Highways matters including the possible need for grit bins
 - b. To consider any footpaths/tracks matters including a report on the opening ceremony for the new Walkway; the proposed purchase of a plank bench on the walkway to commemorate The Queen's Jubilee; and necessary repair work to the Oak Lane (Nurses Lane) track & to the footpath from the church to Mill Lane
10. **Trees, Woods & Hedges**
 - a. To consider any trees and woods matters
 - b. To consider any hedges matters
11. **Neighbourhood Plan**
To receive any report including the proposed terms of reference
12. **Appointment of Councillor to fill Casual Vacancy**
To receive any report
13. **Speed Restrictions and Speed Indication Devices**
To receive any report
14. **Emergency Planning Group**
To discuss work streams
15. **Post Office**
To receive any update

- 16. Litter Pick**
To receive any report
- 17. Annual Parish Meeting**
To confirm arrangements
- 18. Finance**
- i) To note the following receipts since the last meeting;
A Baron – Rent of donkey field and Scale Hill quarry - £32.50
South Westmorland Village Maintenance Association – Return of funds - £353.78
 - ii) To approve the following payments made between meetings;
Npower – Parish Rooms electricity to 28 February 2022 – £184.99 – cheque 998
CALC – Course cost - £20.00 – cheque 999
 - iii) To approve the following payments:
PCC of St Mary’s Church – Hire and associated costs of meeting - £15.00
Alan G Fawcett – Roadside cutting - £259.20
 - iv) To discuss renewal of the parish noticeboards
 - v) To receive an update concerning amendments to the cheque signatories on the bank accounts
 - vi) To note the reconciled bank balance at 31 March 2022 and authorise the Chair to counter-sign the bank statement
- 19. Correspondence** – to note any other correspondence received and not included as an item on this agenda and decide upon any necessary action including:
- i) Further items giving information re coronavirus (covid-19) matters
 - ii) Further items concerning local government reorganisation
 - iii) CALC – News January and February 2022 (emailed to Cllrs.9/3/22)
 - iv) CALC – Developing your skills programme to July 2022 (emailed to Cllrs.9/3/22)
 - v) CALC – Country Wildlife Sites event now 16/3/22 (emailed to Cllrs.9/3/22)
 - vi) CALC – Building costs rising, implications of underinsurance and the importance of risk management webinar on 16/3/22 (emailed to Cllrs.9/3/22)
 - vii) Green Lane Association – Countryside access – setting the record straight (emailed to Cllrs.11/3/22)
 - viii) LDNPA – Views sought on action on second homes / holiday lets (emailed to Cllrs.30/3/22)
 - ix) CALC – NALC smaller councils committee (emailed to Cllrs.30/3/22)
 - x) CALC – Election of parish members to LDNPA (emailed to Cllrs.30/3/22)
 - xi) Rev Michael Woodcock – Invitation to attend special Platinum Jubilee church service on 5/6/22 (emailed to Cllrs.30/3/22)
- 20. To note any ‘Items for Information’** - *no decisions or action permitted*
Parish Jubilee Picnic
- 21. Councillors’ Issues to be Raised** – *No discussions must take place on these matters but will be placed on the next Agenda*

Date of next meeting - to confirm the next meeting of the Parish Council will be the Annual Meeting and will be held on Tuesday 3 May 2022 following the Annual Parish Meeting which will commence at 7.00pm in the Argles Memorial Hall

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31 March 2022

