

## CROSTHWAITE AND LYTH PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Monday 03 October 2022** at 7.30pm in the Parish Room for the purposes detailed in the following Agenda:

### AGENDA

#### 1. Apologies

To receive apologies with reasons for absence

#### 2. Minutes

To authorise the Chair to sign the Minutes of the meeting held on 05 September 2022 as a true record

#### 3. Declarations of Interest

To receive Declarations of Interest by Members in respect of items on the Agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)

#### 4. Requests for Dispensation

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest

#### 5. Chair's Announcements

To receive any announcements from the Chair

#### 6. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this Agenda

#### 7. Reports

- a) To receive any relevant matters from the District Councillor
- b) To receive any relevant matters from the County Councillor
- c) To receive any relevant matters from the Westmorland and Furness Shadow Authority Councillor
- d) To receive any relevant information from Cumbria Police

#### 8. Planning

- a) To note that the following planning applications have been submitted to LDNPA and circulated to Members of the Council since the last meeting:  
None
- b) To note any planning applications received and circulated to Members of the Council after publishing the Agenda
- c) To note responses submitted to LDNPA following consideration by the Parish Council
  - i) **7/2022/5480: High Cartmell Fold, Crosthwaite:** Agricultural dwelling – (consultation closed 29 August but extended to 29 September on application to LDNPA). LDNPA advised that the Parish Council has no objection to the application subject to the house being designated as an agricultural dwelling for local occupancy only.
  - ii) **7/2022/5519: Barkbooth, Winster:** Barn conversion – response to LDNPA on 21/09/2022. No objection subject to dwelling designated as for local occupancy.
  - iii) **7/2022/5542: Oak Fold, Crosthwaite:** Wooden shelter – response to LDNPA on 21/09/2022. No objection subject to development meeting stated criteria.
  - iv) **Starnthwaite Field:** New structure. Referred to LDNPA 27/09/2022 as to whether planning permission required
- d) To note that the following planning applications have been notified as approved by LDNPA since the last meeting:
  - i) **7/2022/5300: Town End, Crosthwaite:** Construction of lake to include biodiversity gain – Approved with conditions 05/09/2022
  - ii) **7/2022/5463: Land off Woodside Road, Crosthwaite:** Two agricultural buildings – Approved NOI (Agriculture) 12/09/2022. Notice of decision circulated to Councillors 12/09/2022. Application the subject of correspondence (see Item 17.k below).

#### 9. Highways and Footpaths

- a) To consider any Highways matters
  - i) Tarnside Lane
  - ii) Other matters
- b) Footpaths / Track Matters
  - i) Footway over Clapper Bridge to the Jubilee Path – to confirm instructions for this to be cut
  - ii) Oak Lane (Nurses Lane): To note any update on wash-out damage

## 10. Trees, woods, hedges and grass

- a) To consider any trees and woods matters
  - i) Hedge at Oak Fold
  - ii) Strimming – the Walkway

## 11. Neighbourhood Plan

To receive an update

## 12. Speed Restrictions and Speed Indicator Devices

To receive any update on communication with Cumbria County Council

## 13. Emergency Planning Group

To receive any report

## 14. Disposal of Debris at The High, Crosthwaite

## 15. Clerk's and Associated Matters

- a) New filing cabinet / ICT requirements update / CiLCA training

## 16. Finance

- a) To note that there have been no receipts since the last meeting
- b) To approve the following payments made between meetings:
  - i) Notice Board Company (UK) Ltd – New noticeboard: £ 415.77
  - ii) M R Richardson – ~Salary and expenses to 31 August 2022 £ 916.86
- c) To approve the following payments:
  - i) HMRC - PAYE and national insurance to August 2022 £ 343.82
  - ii) Npower – Parish Room electricity for August 2022 £ 20.42
  - iii) M R Curry – salary and expenses for September 2022 £ 307.15
  - iv) M R Richardson – salary and expenses for September 2022 (incl. filing cabinet) £ 255.09
  - v) HMRC – PAYE for September 2022 £ 114.80
- d) To note the payment of the Data Registration fee of £35 by Direct Debit (saving £5)
- e) To note the reconciled bank reconciliation at 30 September 2022

## 17. Correspondence – To note any other correspondence received and not included as an item on this Agenda and decide on any necessary action including:

- a) Further items concerning Local Government Reorganisation
- b) CCC – Feedback on Local Flood Risk Management Strategy (emailed to Cllrs 06/09/22)
- c) CALC - Engagement / Community Plan – virtual session on 03 October (emailed to Cllrs 06/09/22)
- d) CCC – Cumbria Coast & Flood Forum – 20 Oct, Kendal 10-4pm (emailed to Cllrs 27/09/22)
- e) CALC – Wednesday update 21/09/22 (emailed to Cllrs 27/09/22)
- f) CALC – CALC News July / August (received 20/09) (emailed to Cllrs 27/09/22)
- g) CCC – Zero Carbon Cumbria Update via CALC (emailed to Cllrs 27/09/22)
- h) CALC – Sustainable Transport in the Lake District – virtual session 07/10/22 (emailed to Cllrs 27/09/22)
- i) Orsted – Autumn Newsletter with info on community Benefit Grants (emailed to Cllrs 27/09/22)
- j) Co. S. Bavin – Resilience Grants from ENW (emailed to Cllrs 27/09/22)
- k) Correspondence relating to land off Woodside Rd and Clerk's response (emailed to Cllrs 27/09/22)

## 18. To note any items 'For Information' – No decisions or action permitted

## 19. Councillors issues to be Raised – No discussion to take place on these matters but will be placed on the next Agenda

**Date of Next Meeting** – To confirm the next meeting of the Parish Council will be held on Monday 07 November 2022 commencing at 7.30 in the Parish Room

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Clerk to the Council  
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27 September 2022